

EMPLOYMENT OPPORTUNITY AVAILABLE

The position of Associate Legal Counsel I is currently available with the North Carolina Real Estate Commission. A summary and employment schedule are outlined below.

EMPLOYER:

North Carolina Real Estate Commission, a North Carolina state agency responsible for the licensing and regulation of North Carolina real estate brokers and time share projects.

POSITION:

Associate Legal Counsel I
Salary \$58,513 - \$73,728 (depending on experience)

DUTIES:

1. Prosecutes cases before the Commission involving character qualifications of applicants and less complex cases alleging violations of Real Estate License Law and Commission rules.
2. Prepares and responds to assigned disciplinary and litigation cases; conducts necessary research on real estate and laws relating to Commission cases and court rulings.
3. Determines merits of a case and points of law; analyzes pertinent statutory, common and case law, administrative and procedural rules; develops case strategy and legal arguments.
4. Receives and answers inquiries from licensees and the public relating to legal aspects of the Real Estate License Law.

APPLICATION MATERIALS REQUIRED:

1. Original Employment Application form
2. Writing samples (memos of law and briefs generated during practice of law - informational articles desired)

MINIMUM QUALIFICATIONS:

Graduation from an accredited law school and license to practice law in the State of North Carolina and responsible professional experience in the practice of law. Successful completion of State Bar required hours of annual CLE credits. Must reside in the Raleigh area.

EMPLOYMENT SCHEDULE:

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|----------------|---|------------------------------------|
| April 2, 2015 | - | Application Deadline |
| April 28, 2015 | - | Interviews for selected candidates |
| June 1, 2015 | - | Begin employment (negotiable) |

CONTACT PERSON:

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EQUAL OPPORTUNITY EMPLOYER